How to Record Using the Tegrity Whiteboard

1. To access the Tegrity annotation and whiteboard tools, click on the arrow located to the left of the pause button. Click on the page icon to open the whiteboard options.

2. Click on the pen symbol to open the Tegrity annotation options.

There are options to choose between several pen widths and colors. There is an eraser to remove individual objects, and an erase all
button to clear the entire screen. When you have finished using the annotation tools, click on the x at the top right of the annotation popup.

3. From here, you can use the pen tool to draw or write directly onto the screen. This is done using the mouse or tablet. A minute counter will also appear on the top right of the whiteboard.